

MINUTES  
of the  
FACULTY SENATE  
of  
CLEMSON COLLEGE

JUNE 1959 through MAY 1960

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June 1959-  
May 1960

THE FACULTY SENATE OF CLEMSON COLLEGE

MINUTES OF MEETINGS 44 - 56

JUNE 1959 - MAY 1960

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# FACULTY SENATE ORGANIZATION

1959 - 1960

President	-	J. E. Miller
Vice President	-	J. N. Thurston
Secretary	-	W. D. Trevillian

## Committee On Committees

J. E. Miller, Chairman  
W.B.S. Boykin  
E. A. Gunnin  
C. B. Green  
C. M. McHugh  
J. V. Walters

## Welfare Committee

C. M. Page, Chairman  
E. F. Cartee  
E. C. Coker  
J. G. Dinwiddie, Jr.  
R. S. Lambert  
T. L. Senn  
S. M. Watson

Non-Senate  
John Goodman

## Admissions & Scholarship Committee

G. C. Means, Chairman  
J. B. Cooper  
J. Lindsay  
G. F. Mennaghan  
R. F. Nowack  
C. A. Reed  
May S. Ringold

Non-Senate  
B. M. Cool

## Policy Committee

A. T. Hind, Chairman  
J. M. Ford  
J. H. Hobson  
M. A. Owings  
E. B. Rogers  
P. E. Short  
J. B. Whitney

Non-Senate  
J. C. Hubbard  
J. L. Young

(Revised as of October 1, 1959)

## FACULTY SENATE OF CLEMSON COLLEGE

## Minutes of the Forty-fourth Meeting - June 16, 1959

The forty-fourth meeting of the Faculty Senate was held June 16, 1959 at 4 p.m. in Room 200, Olin Hall, President Miller presiding.

President Miller gave a summary report on the activities of the Clemson National Alumni Council meeting which was held at the Clemson House on June 12th. (The President of the Faculty Senate is a member of the council)

President Miller's talk touched on the important points of the report adopted by the Alumni Council. The official title of the council report is "A Proposed Policy To Guide The Future Operations Of The Clemson Alumni Association And The Clemson College Foundation In The Development Of Greater And More Effective Alumni Support For Clemson College." In this connection President Miller said he was very pleased to observe that the council was greatly interested in scholarship and academic affairs at Clemson.

After this discussion President Miller charged the members of the committee on committees with the responsibility of appointing a member of the senate from their respective schools to be responsible for getting the other members of their respective schools to attend the senate meetings.

President Miller then called for old business or new business from the standing committees:

1. The Committee on Policies: Dr. J. B. Whitney presented the report concerning honorary degrees after discussion no action was taken due to the absence of a quorum. Dr. J. B. Whitney was appointed chairman of this committee for the summer in the absence of Dr. A. T. Hind.

2. The Admissions and Scholarship Committee: No unfinished business. Dr. C. A. Reed was appointed temporary chairman for the summer in the absence of Prof. E. F. Byars.

3. The Welfare Committee: No unfinished business. Dr. J. G. Dinwiddie, Jr. was appointed temporary chairman for the summer in the absence of Prof. C. M. Page.

Senate members absent for the summer and their official replacements are listed below:

Absent

Means, G. C.  
Page, C. M.  
Byars, E. F.  
Ford, J. M.  
Watson, S. M.  
Coker, E. C.  
Hind, A. T.  
Macaulay, H. H.  
Cartee, E. F.

Replacement

Young, J. L.  
Ellner, A. E.  
Kersey, R. N.  
Rostron, J. P.  
Hammond, A. F.  
Lander, E. M.  
McGee, C. M., Jr.  
Bell, M. C.  
Hubbard, J. C.



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SENATE MEMBERS

Present

Boykin, W. B. S.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Young, J. L.  
Ellner, A. E.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hobson, J. H.  
Lambert, R. S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Lender, E. M.  
McGee, C. M., Jr.  
Mennaghan, G. F.  
Short, P. E.  
Rostron, J. P.  
Lindsay, J.  
Walters, J. V.  
Hubbard, J. C.

Absent

Cooper, J. B.  
Rogers, E. B.  
Bell, M. C.  
Kersey, R. N.  
Hammond, J. F.

A quorum was not assembled.

The meeting adjourned at 5:22 p.m.

The next meeting will be held at the regular time Tuesday, July 13, 1959  
at 4 p.m. in Room 200, Olin Hall.

Respectfully submitted

*Wallace D. Trevillian*

Wallace D. Trevillian  
Secretary

MEMORANDUM

TO: MEMBERS OF THE FACULTY SENATE

FROM: Dr. Wallace D. Trevillian, Secretary

The forty-fifth meeting of the Faculty Senate will be held Tuesday, July 14, 1959 at 4:00 p.m. in Room 200, Olin Hall.

The agenda for discussion is as follows:

1. Procedures for awarding honorary degrees.
2. The status of summer school.

The name of Dr. J. N. Thurston was inadvertently omitted from the list of those Senate Members absent for the forty-fourth meeting on June 16, 1959.



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FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Forty-fifth Meeting - July 14, 1959

The forty-fifth meeting of the Faculty Senate was held July 14, 1959 at 4 p.m. in Room 200, Olin Hall, President Miller presiding.

President Miller welcomed R. H. Hunter, from the School of Architecture who is replacing A. E. Ellner for the summer, the latter was replacing C. M. Page for the summer.

At 4 p.m. a quorum was assembled and the meeting was declared in order. President Miller then distributed copies of an extract from the minutes of a meeting of the Board of Trustees on June 26, 1959 concerning an amendment to the policy on conferring title of Emeritus which will now include Research Faculty. A copy of the extract is appended to these original minutes.

After correcting the members absent column of the minutes of the forty-fourth meeting to include C. M. McHugh and J. N. Thurston, the minutes of the forty-fourth meeting were approved.

President Miller recognized Dr. J. B. Whitney, summer chairman of the policy committee, for a report on the awarding of honorary degrees. A general discussion of this subject followed and it was the consensus of the group that a criteria for honorary degrees be included in the final report.

President Miller then recognized Dr. C. B. Green. Dr. Green distributed copies of a resolution submitted by Dr. W. D. Trevillian and Dr. C. B. Green concerning the status of summer school. Dr. Green asked for senate endorsement of the resolution. The senate unanimously endorsed the resolution and directed that it be sent to the President of the College. A copy of the resolution is appended to these original minutes.

President Miller recognized Dr. J. H. Hobson. Dr. Hobson asked if any action had been taken by the faculty senate concerning the exchange fellowship idea for faculty children. It was reported that the welfare committee was already charged with this responsibility, and that this question is now being considered by this committee. Dr. Hobson then suggested the senate request the administration to issue "Identification Cards for the faculty". A discussion of this was delayed until the next meeting.

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The Faculty Senate  
July 14, 1959

Members Present

Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. D.  
Gunnin, E. A.  
Hunter, R. H.  
Lander, E. C.  
Green, C. B.  
McGee, C. M., Jr.  
Hobson, J. H.  
Lambert, R. S.  
Bell, M. C.  
Miller, J. E.  
Cwings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Rostron, J. P.  
Mennaghan, G. F.  
Thurston, J. N.  
Hammond, A. F.  
Lindsay, J.  
Walters, J. V.

Members Absent

Boykin, W. B. S.  
Young, J. L.  
Dinwiddie, J. G., Jr.  
Kersey, R. N.  
McHugh, C. M.  
Short, P. E.  
Hubbard, J. C., Jr.

The meeting adjourned at 4:51 p.m.

Respectfully submitted

Wallace D. Trevillian

The forty-sixth meeting of the Faculty Senate will be held  
August 11, 1959 at 4 p.m. in Room 200, Olin Hall.



Item 9. Policy on Conferring Title of Emeritus - Amendment to Include Research Faculty.

Statement: On June 20, 1958 the Board adopted a "Policy on Conferring Title of Emeritus" applicable to retiring members of the Academic Faculty. Consideration has been given since that time to the inclusion of provisions for members of the Research Faculty, and appropriate amendments to the policy were endorsed by the Educational Council on March 16, 1959.

Recommendation of the Committee on Educational Policy and Student Affairs: That the "Policy on Conferring Titles of Emeritus" be amended by the inclusion of the two paragraphs starred below, with the amended policy to read in full as follows:

POLICY ON CONFERRING TITLES OF EMERITUS

In recognition of faithful service, the Clemson Agricultural College shall confer the title of Emeritus on Professors, Associate Professors, and Assistant Professors, who, at the time of their retirement from Clemson College, are serving in that capacity and who shall have had a minimum of fifteen years academic service, ten of which shall have been served at Clemson College. In further recognition, a scroll expressing the appreciation of the college for this faithful service shall be given to the individual, and his name shall appear in the college catalog under a separate heading entitled Emeritus Faculty, under which all emeritus faculty shall be listed.

- \* Similarly the College shall confer the title of Emeritus on any member of the Research Faculty with the rank of associate or higher research rank who at the time of his retirement is serving in that capacity and who shall have had a minimum of fifteen years research service, ten of which shall have been served for Clemson College. In further recognition a scroll expressing the appreciation of this faithful service shall be given to the individual, and his name shall appear in the college catalog along with any listing of the Research faculty but under a separate heading entitled Research Emeriti, under which all research emeriti shall be listed.
- \* In case an individual has a combination of service in teaching and research which would qualify him for emeritus recognition but does not meet the requirements of either of the above statements, he shall be regarded as deserving emeritus recognition, and the administration shall designate the emeritus title most appropriate to his service.

Upon the adoption of this recommendation, it shall be made retroactive to include all living, qualified faculty members not already listed.

There shall be no distinction between retirement for age, length of service, or disability as long as the required minimum length of service is met, nor will the conferring of this title be subject to any recommendation or approval.

(\*) Paragraphs inserted as proposed amendments.

Board Action: The amendments were adopted, with the revised policy reading in full as indicated above.

## The Clemson College Summer School

As it is presently constituted the Clemson Summer School appeals primarily to two groups of our undergraduates: (1) students who are deficient and have work to make up, and (2) students who for one reason or another wish to accelerate their program. It is probable that in the near future the number of students in each of these two groups may decline.

This factor on the one hand and the expanded summer offerings of our Graduate School on the other hand make it seem desirable to re-evaluate the importance and function of the Summer School in Clemson's total education program. Are we currently meeting the needs, to the best of our ability, of all the various groups who have a right to expect Clemson's summer program to provide them with the educational opportunities which they desire and need?

It is the sense of the Faculty Senate and we do so recommend to the President of Clemson College that he appoint an ad hoc committee from the faculty and the administration which will study all matters relating to the Clemson College Summer School and report its findings and recommendations to him.

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Wallace D. Trevillian

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Claud B. Green



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CLEMSON COLLEGE  
CLEMSON, SOUTH CAROLINA

OFFICE OF THE PRESIDENT

July 20, 1959

Dr. Wallace D. Trevillian, Secretary  
Faculty Senate  
Clemson, South Carolina

Dear Dr. Trevillian:

Many thanks for your letter of July 16 transmitting the resolution of the Faculty Senate concerning Clemson's summer school. This will be taken up at the next meeting of the Educational Council and you will be advised of the action taken.

With all good wishes, I am

Sincerely yours,



Robert C. Edwards, President

CC: Mr. G. E. Metz, Secretary



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Faculty Senate of Clemson College

August 6, 1969

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The forty-sixth meeting of the Faculty Senate will be held Tuesday, August 11, 1969 at 4:00 p.m. in Room 200, Olin Hall.

The agenda for discussion is as follows:

1. Summer School Survey Committee Report.
2. Faculty Identification Cards.
3. Report of Exchange Scholarship Committee.
4. Report of Committee for Awarding Honorary Degrees.
5. Report of National Alumni Council Action.

FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Forty-sixth Meeting - August 11, 1959

The forty-sixth meeting of the Faculty Senate was held August 11, 1959 at 4 p.m. in Room 200, Olin Hall, President Miller presiding.

A quorum was not assembled.

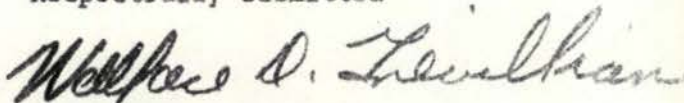
President Miller distributed copies of the recommendations to the Alumni National Council for the disbursement of a residue of \$18,008.06 from the 1958 Alumni Loyalty fund. A copy of these recommendations is appended to these original minutes. After commenting on these recommendations, President Miller directed the secretary to forward a request for consideration of Faculty Identification Cards to Prof. C. M. Page, Chairman of the Welfare Committee.

The President then recognized Dr. C. B. Green who reported that the Educational Council had endorsed the senates request that an ad hoc committee from the faculty and the administration be appointed to study all matters relating to Clemson College's Summer School.

The Exchange Scholarship Committee and The Committee for Awarding Honorary Degrees did not report. (Originally scheduled on the Agenda)

Since the second Tuesday of September falls on September 8th between the summer school session and the official opening of the fall semester, and since the third Tuesday of September falls on the day of registration, the assembled members agreed to hold the forty-seventh meeting of the Faculty Senate on the fourth Tuesday of September.

Respectfully submitted



Wallace D. Trevillian  
Secretary

NOTICE

The September meeting of the Faculty Senate will be held Tuesday, September 22, 1959 at 4 p.m. in Room 200, Olin Hall.

FACULTY SENATE  
August 11, 1959

Members Present

Boykin, W. B. S.  
Cooper, J. B.  
Rogers, E. B.  
Young, J. L.  
Hunter, R. H.  
Green, C. B.  
McJee, C. M., Jr.  
Hobson, J. H.  
Lambert, R. S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Kersey, R. H.  
McHugh, C. M.  
Thurston, J. N.  
Hammond, A. F.  
Walters, J. V.

Members Absent

Senn, T. L.  
Whitney, J. B.  
Gurmin, E. A.  
Lander, E. M.  
Dinwiddie, J. G., Jr.  
Bell, M. C.  
Rostron, J. P.  
Merraghan, G. F.  
Short, P. E.  
Hubbard, J. C., Jr.  
Lindsay, J.



Recommendations of group consisting of: President Tom Milford, Vice President, J. W. Jones, Dr. G.H. Aull, Dr. J. E. Miller, Alumni Secretary Joe Sherman; Representing the Administration: President R. C. Edwards, Vice President for Development Frank Jervey, Dean of the College F. M. Kinard, Dean of the Graduate School Jack Williams, Comptroller M. A. Wilson, to the Alumni National Council for the disbursement of a residue of \$18,008.06 from the 1958 Alumni Loyalty Fund.

1. To the College Library for purchase of files of professional journals needed for research and special study ..... 6,801.12
2. To the Graduate School in support of doctoral programs ..... 3,600.00
3. To aid Faculty Basic Research ..... 2,400.00
4. To the R. F. Poole fund to insure 1959-60 R.F. Poole Memorial Scholarships ..... 206.94
5. To add to \$4,641.76 deposited in Foundation prior to June 1958: #358.24 to bring that total to ..... 5,000.00

18,008.06

FACULTY SENATE OF CLEMSON COLLEGE

September 16, 1959

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The forty-seventh meeting of the Faculty Senate will be held Tuesday, September 22, 1959 at 4:00 p.m. in Room 118, Brackett Hall.

Agenda

Reports from:

1. The Welfare Committee
2. The Admissions and Scholarship Committee
3. The Committee on Policies

- TIME -

- IMPORTANT -

- PLACE -

Room 118 Brackett Hall  
4 P.M.  
Tuesday, September 22, 1959



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FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Forty-seventh Meeting - September 22, 1959

The forty-seventh meeting of the Faculty Senate was held September 22, 1959 at 4 p.m. in Room 118, Brackett Hall, President Miller presiding.

At 4:06 p.m., quorum present, the meeting was declared in order. The senate dispensed with the reading of the minutes of the forty-sixth meeting. After greeting the new members of the senate, Professor J. L. Richardson and Dr. May S. Ringold, the president spoke briefly on the importance of the Senate and the fact that senate membership is an honor. Dr. Miller also said that the Senate acts as a sounding board and as a direct channel to President Edwards and to Dean Kinard. He concluded his remarks with comments regarding a new plan for the distribution of the money from the R. F. Poole Scholarship Fund. A plan which the Honors and Awards Committee is now considering.

Professor George Means was appointed chairman of the Admissions and Scholarship Committee. He replaces Dr. Edward Byars who is leaving at mid-year.

Reports from the various committees then followed:

1. Welfare Committee. Professor Clayton Page reported some work has been done on faculty tuition exchange arrangement. Also some work has been done on delineating faculty responsibility. This committee offered to take on new projects that fall within the scope of this group. The Faculty Recreation Committee, appointed by Dr. Kinard, is at work.
2. Admissions and Scholarship Committee. This committee had no report, although Dr. Miller said work is being done in administrative channels on class attendance regulations.
3. Committee on Policies. Dr. Whitney and group are still working on a policy for granting honorary degrees.

Then Professor George Means asked what had been done on Sabbatical leave. It was pointed out that this topic was included in the Senate recommendations on leave policy, and that Dr. Kinard hopes the leave policy will be acted upon within a month.

Professor Ernest Rogers then asked about policies on communication outside college channels on things that have nothing to do with the college. No general agreement was available on this.

Dr. C. A. Reed asked whether Senate should study feasibility of establishing honor system at Clemson. It was pointed out that this must be a student project, or certainly it must have strong student support. Considerable discussion of this topic followed.

The question of insurance covering students and families of employees riding in college cars on official business was discussed. Dr. Miller said he would try to report on this later.

Dr. May S. Ringold and Professor J. L. Richardson were appointed to the Admissions and Scholarship Committee to replace Dr. H. H. Macaulay and Professor J. Lindsay.

Senate Members

Present

Boykin, W. B. S.  
Cooper, J. B.  
Rogers, E. B.  
Senn, F. L.  
Whitney, J. B.  
Gunnin, A. A.  
Means, G. C.  
Page, C. M.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Thurston, J. H.  
Cartee, E. F.  
Richardson, J. L.  
Walters, J. V.

Absent

Coker, E. C.  
Trevillian, W. D.  
Byars, E. F.  
Watson, S. M.

In the absence of Dr. Wallace Trevillian, the secretary, Dr. James Thurston, the vice-president, recorded the original information for these minutes.

The meeting adjourned at 4:55 p.m.

Respectfully submitted,

*Wallace D. Trevillian*  
Wallace D. Trevillian  
Secretary

The forty-eight meeting of the Faculty Senate will be held at the regular time and place. Olin Hall Auditorium, Room 200, Tuesday, October 13, 1959 at 4 p.m.



FACULTY SENATE OF CLEMSON COLLEGE

October 13, 1959

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The forty-eighth meeting of the Faculty Senate will be held Tuesday, October 13, 1959 at 4:00 p.m. in Room 200, Olin Hall.

Agenda

Reports from:

1. The Welfare Committee
2. The Admissions and Scholarship Committee
3. The Committee on Policies
4. Matter for Senate consideration-- Dr. George Bair

FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Forty-eighth Meeting - October 13, 1959

The forty-eighth meeting of the Faculty Senate was held October 13, 1959 at 4 p.m. in Room 200, Ulin Hall, President Miller presiding.

At 4:07 p.m., quorum present, the meeting was called to order. The senate voted to dispense with the reading of the minutes of the 47th meeting. President Miller, then, welcomed R. F. Nowack, a new senate member, of the school of engineering, who replaces Dr. E. F. Byars, the latter resigning in order for the new member to serve the entire year. (Dr. Byars has accepted another position effective February, 1960)

Dr. Miller explained the position of the college regarding insurance coverage for people, other than college employees, who ride in college cars. Dr. Miller then brought up the question about policies on communication outside college channels on things that have nothing to do with the college. Some debate followed as to whether this was or was not a problem. The motion was made to turn this question over to the policy committee. The motion carried.

The President then called for reports from The Welfare Committee, The Admissions and Scholarship Committee and The Policy Committee. No report from The Welfare Committee. Dr. Means, Chairman of the Admissions and Scholarship Committee said his sub-committee was now working on a suggested plan for administering the Robert F. Poole Scholarship Fund and he hopes to have something to report on this matter at the next meeting.

Dr. Hind, Chairman of The Policy Committee, then presented the report of his committee on a Honor System. The senate accepted his report as information and asked that this committee present additional recommendations on this matter at a later time. (A copy of Dr. Hind's report has been circulated among all senate members and a copy is appended to these original minutes)

The President then recognized Dr. George Bair who suggested that the senate consider various proposals concerned with the operation of the senate. The full text of Dr. Bair's suggestions are attached to these minutes.

The meeting adjourned at 5:10 p.m.

Respectfully submitted,

*Wallace D. Trevillian*  
Wallace D. Trevillian  
Secretary

Enclosures:

1. TEXT OF DR. BAIR'S PROPOSALS
2. (Revised) MEMBERSHIP OF THE FACULTY SENATE FOR 1959-60
3. (Revised) FACULTY SENATE STANDING COMMITTEES FOR 1959-60

FACULTY SENATE  
October 13, 1959

Members Present

Boykin, W. B. S.  
Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Page, C. M.  
Coker, E. C.  
Green, C. B.  
Hind, A. T.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Read, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Thurston, J. N.  
Watson, S. M.  
Richardson, J. L.  
Walters, J. V.

Members Absent

Dinwiddie, J. G., Jr.  
Hobson, J. H.  
Ford, J. M.  
Cartee, E. F.

The Forty-ninth meeting of the Faculty Senate will be held on  
Tuesday, November 10th, at 4 p.m. in Room 200 Olin Hall



2

September 29, 1959

Dr. John F. Miller  
President, Faculty Senate  
Clemson Agricultural College  
Clemson, South Carolina

Dear John:

I thought perhaps it might be wise to put into writing my thoughts on Senate procedure which I have spoken to you about at some length. In this way, you could then decide whether my proposals should be forwarded to a Senate committee for deliberation, or presented to the Senate as a whole, or ignored as being irrelevant.

I served on the Senate for the first 15 months or so of its existence and have observed its activities many times since. From that service and that observation I have come to some tentative conclusions about the Senate which I would like to share with you.

First, a college faculty must by nature be composed of highly individualistic persons, persons who by their life's work have been conditioned to think for themselves and judge by their own arduously conceived standards. To a certain extent this is true of the Clemson faculty, and personally I wish to preserve and foster this kind of individualism. At its worst this individualism leads to the encouragement of screw-balls and persons who are an "embarrassment" to the college, but only in its relationships to the rest of society which is doing all it can to eliminate such individualism. At its best, such individualism is responsible and the only force capable of educating men and women.

If this conception of the college faculty is valid then it follows that any force or activity which stifles individualism strikes at the very being of such a faculty. And a second proposition is that no group of persons, no matter how democratically chosen nor how representative in theory can ever adequately "speak for" the whole faculty.

I am aware, however, that "to get things done" these days apparently we must work through committees and groups. I am willing to do that as long as we take every precaution possible to preserve the integrity of the individuals in that group, and as long as we understand that the product of that group thinking nearly always represents a compromise and nearly always tends to maintain the status-quo rather than change it.

Therefore, I agree that we preserve the Senate, by all means, and that it continue to function by committee action, but that to encourage

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the individualism of its members it consider the following proposals:

- 1) That it keep its committees small, ignoring the chimera that each school must be represented in some way;
- 2) That the committee reports come to the Senate directly from these small committees instead of filtering through larger committees;
- 3) That debate on the committee proposals reaching the floor be encouraged as it has always been, but that the members of the Senate never feel any compulsion to agree unanimously on any proposal to be sent to the Dean of the College;
- 4) That a system of roll-call votes be encouraged so that who is for and who against each principal motion before the body can be recorded;
- 5) That a record of the proposals defeated, as well as those passed, with an indication of the voting be forwarded in a report to the Dean of the College;
- 6) That Senate members be encouraged to write minority reports, both as committee members and as Senate members;
- 7) That Minutes of Senate meetings be made available for general distribution to the Faculty.

It is my hope that such procedures would give the Dean of the College and others who are concerned with policy-making a more comprehensive understanding of the Faculty's individual thinking than is now possible, and that faculty members would have the opportunity, more than they do now, to exercise their responsibilities to act in terms of their individual consciences.

Sincerely yours,

George B. Bair

cc: Dean Minard



A questionnaire was sent to three hundred seventy-five faculty members in an attempt to ascertain the faculty attitude toward an honor system at Clemson. One hundred thirty-one or thirty five percent of the questionnaires were returned.

Forty-nine faculty members indicated that they were opposed to an honor system here. This number represents thirty-eight percent of those who answered the questionnaire. The reasons given most for their preferences and the number giving the reasons are as follows:

1. The students are not ready for an honor system. (25)
2. It is too difficult to make an honor system work fairly. (13)
3. Other honor systems known to the faculty member in question were failures. (5)

Of those voting against an honor system three gave reasons which are perhaps indicative of the general thinking of the "no-group" and these reasons are as follows:

1. "Students aren't ready for an honor system, and don't want one. I polled sixty-five sophomores and forty-four juniors. Eleven wanted an honor system; sixty-five didn't. Eighteen would support an honor system; fifty-one would not."
2. "I do not believe that an honor system will work until a more selective program eliminates the poorer applicant for college work. We have too many boys who scoff at studying more than is necessary to pass a course, who are too concerned with getting by, rather than getting knowledge and too many who feel imposed upon when asked to do anything other than meet classes the minimum number of days."
3. "Our men come in with too little maturity to be able to discipline themselves to such an extent. The pressure to make satisfactory progress in college is too great. I do not teach enough juniors to be able to speak for them."

Eighty faculty members voted in favor of an honor system but many of these indicated that it would take a long period (in years) for it to be sold to the students by the student leaders. This number was sixty-one percent of those voting. The steps given most as being the ones to be followed in introducing an honor system and the number recommending the step in question are:

1. The honor system together with an atmosphere of integrity and honesty must be sold to the students. (39)
2. The honor system must be instigated by the student leaders. (35)
3. Complete student body support is necessary--this includes the individuals responsibility for policing. (24)
4. The wishes of the students concerning whether an honor system should be established should be determined. (16)
5. The honor system should be started with the senior class or certain classes and should then be enlarged to include the entire college. (16)

The questionnaires returned seem to indicate that the faculty feels that the student body is not ready for an honor system at this time. This seems to be justified not only by those who indicated that they were not in favor of a honor system but also by half of those who were in favor of the system who stated that it would have to be sold to the students by the student leaders and some mentioning that this might require quite some time.



The committee was unable to reach a decision concerning a recommendation. Consequently, the two opposed recommendations will be given. The first is as follows: The results of the questionnaire are presented to the Faculty Senate for information only. The alternate recommendation is: (2) An honor system is desirable and should be adopted when the student body presents to the faculty a plan which the latter deems satisfactory and which is accompanied by a petition pledging support of the system and which is signed by all of the students enrolled at that time.

Alfred T. Hind, Jr.  
Chairman

MEMBERSHIP OF THE FACULTY SENATE FOR 1959-60

<u>Name</u>	<u>Collegiate Address</u>
<u>AGRICULTURE</u>	
Boykin, W. B. S.	204 P&AS
Cooper, J. B.	137 P&AS
Rogers, E. B.	128 Agricultural Engineering
Senn, T. L.	164 P&AS
Whitney, J. B.	218 Long Hall
<u>ARCHITECTURE</u>	
Gunnin, E. A.	109 Architecture
Means, G. C.	113 Architecture
Page, C. M.	117 Architecture
<u>ARTS &amp; SCIENCES</u>	
Coker, E. C.	37 Tillman Hall
Dinwiddie, J., G., Jr.	303 Brackett Hall
Green, C. B.	27 Tillman Hall
Hind, A. T.	103 Surrine Hall
Hobson, J. H.	102 Brackett Hall
Lambert, R. S.	218 Hardin Hall
Ringold, May S.	120 Hardin Hall
Miller, J. E.	104 Physics
Owings, M. A.	39 Tillman Hall
Reed, C. A.	104 Physics
Trevillian, W. D.	203 Hardin Hall
<u>ENGINEERING</u>	
Nowack, R. F.	216 Civil Engineering
Ford, J. M.	220 Civil Engineering
McHugh, C. M.	319 Riggs Hall
Mennaghan, G. F.	126 Earle Hall
Short, P. E.	110 Engineering Shop
Thurston, J. N.	107 Riggs Hall
Watson, S. M.	223 Riggs Hall
<u>TEXTILES</u>	
Cartee, E. F.	223 Surrine Hall
Richardson, J. L.	303 Surrine Hall
Walters, J. V.	206 Surrine Hall

(Revised)

FACULTY SENATE  
STANDING COMMITTEES

1959-1960  
Effective Immediately

THE WELFARE COMMITTEE

SENATE

Page, C. M. - Architecture, Chairman  
Cartee, E. F. - Textiles  
Coker, E. C. - Arts & Sciences  
Dinwiddie, J.G., Jr. - Arts & Sciences  
Lambert, R. S. - Arts & Sciences  
Senn, T. L. - Agriculture  
Watson, S. M. - Engineering

NON SENATE

Goodman, John - Library

THE ADMISSIONS AND SCHOLARSHIP COMMITTEE

SENATE

Means, G. C. - Architecture, Chairman  
Cooper, J. B. - Agriculture  
Lindsay, J. - Textiles  
Ringold, May S. - Arts & Sciences  
Mennaghan, G. F. - Engineering  
Reed, C. A. - Arts & Sciences  
Nowack, R. F. - Engineering

NON SENATE

Cool, B. M. - Agriculture

THE COMMITTEE ON POLICIES

SENATE

Hind, A. T. - Arts & Sciences, Chairman  
Ford, J. M. - Engineering  
Hobson, J. H. - Arts & Sciences  
Owings, M. A. - Arts & Sciences  
Rogers, E. B. - Agriculture  
Short, P. E. - Engineering  
Whitney, J. B. - Agriculture

NON SENATE

Hubbard, J. C. - Textiles  
Young, J. L. - Architecture

Respectfully submitted,

Wallace D. Trevillian  
Secretary



FACULTY SENATE OF CLEMSON COLLEGE

November 4, 1959

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The forty-ninth meeting of the Faculty Senate will be held Tuesday, November 10, 1959 at 4:00 p.m. in Room 200, Olin Hall

Agenda

Reports from:

1. The Welfare Committee
2. The Admissions and Scholarship Committee
3. The Committee on Policies

FACULTY SENATE OF CLENSON COLLEGE

Minutes of the Forty-ninth Meeting - November 10, 1959

The forty-ninth meeting of the Faculty Senate was held November 10, 1959 at 4 p.m. in Room 200, Olin Hall, President Miller presiding.

Dr. Miller, the president, stated that Dr. Kinard had been invited to attend the meeting and conduct a question and answer period concerning the current leave policy. However, since Dr. Kinard was out of town and could not attend the meeting the group recommended that Dr. Miller call a special meeting for the purpose of discussing the leave policy at a time suitable to Dr. Kinard.

Dr. Miller then called for committee reports.

1. The Admissions and Scholarship Committee - Prof. G. C. Means, Chairman, had nothing to report at this time.
2. The Welfare Committee - Prof. C. M. Page, Chairman, stated that this committee is currently considering three proposals: (1) Exchange Tuition (2) General areas of responsibility of the Faculty (3) Faculty identification cards. Prof. Carl McHugh presented some of the basic considerations in connection with the exchange tuition plan.
3. The Policy Committee - Dr. A. T. Hind, Chairman, reported as follows: The Policy Committee wishes to report that it is in contact with the council of club presidents through Mr. R. C. Armstrong, Assistant Dean of Students, in connection with the honor system question, and no report will be presented until a report is received from them.

Dr. Miller then recognized Dr. Lambert.

Dr. Lambert stated that he planned to recommend changes in the constitution so that in the future it would not be necessary for 50% of the members to be present from each school in order to have a quorum.

Since a quorum was not present, the senate was not in official session at this meeting.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian  
Secretary



FACULTY SENATE  
November 10, 1959

MEMBERS PRESENT

Boykin, W. B. S.  
Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Gunnin, E. A.  
Page C. M.  
Coker, E. C.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Thurston, J. N.  
Watson, S. M.  
Walters, J. V.

MEMBERS ABSENT

Whitney, J. B.  
Means, G. C.  
Cartee, E. F.  
Richardson, J. L.



FACULTY SENATE OF CLEMSON COLLEGE

November 13, 1959

MEMORANDUM

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The President of the Senate is calling a special meeting of the Senate on Tuesday, November 17th at 4 p.m.

PLACE: Chemistry Auditorium

The purpose of this meeting is to provide those people who are interested in discussing the recent leave policy an opportunity to have a question and answer period with the Dean of The College, Dr. F. M. Kinard.

Please encourage all faculty members in your area who are interested in discussing this policy to attend this meeting.

SUGGESTED POLICY FOR  
LEAVES OF ABSENCE  
As Revised November 21, 1957

GENERAL PROVISIONS

I. Definition of leave and method of making application for leave.

An absence from regular college duties in excess of one day is considered a leave. When a faculty member finds it necessary to be absent from his regular duties for a period not exceeding two weeks, he shall secure permission of his Department Head or Dean and work out with him a satisfactory plan for carrying on his work during his absence. However, when a faculty member finds it necessary to be absent more than two weeks, he shall make application for such leave in writing to his Department Head or Dean. Such application shall include a plan for carrying on the work during the faculty member's absence.

II. Membership in group insurance plan and retirement plan while on leave.

A faculty member on leave of absence may elect to continue his membership in the group hospital insurance plan and in the State Retirement System.

III. Leaves of absence and academic tenure.

A faculty member who has attained tenure shall retain his tenure status during any period of leave; however, continuous leave time in excess of six months may not be counted toward the attainment of tenure.

IV. Return to active service

A member of the academic faculty shall return to active service with at least the same rank and salary he had at the College at the time his leave began.

LEAVE OF ABSENCE WITHOUT PAY

V. Purpose of leave without pay.

At the convenience of the College, a leave of absence without pay may be granted for a specific period of time; normally, however, such leave shall be granted only when it involves study or research or otherwise results in promoting directly or indirectly the interests of the College as well as those of the faculty member.



VI. Sick leave.

A. Any member of the academic faculty will be granted thirty days sick leave with pay. For each year of active service after the first the faculty member will be granted an additional thirty days of sick leave until the accumulated total reaches a maximum of twelve months. For the purpose of computing sick leave, years of active service shall be calendar years and any major fraction of a year shall be counted as a year.

B. If, after the entire sick leave allowance for a faculty member has been used, he is still unable to resume his duties, he may apply for a supplementary sick leave equal to the amount of regular sick leave accumulated. As a matter of policy, supplementary sick leave with full pay will be granted in cases when the member's duties can, in the opinion of his Department Head and Dean, be carried on by other members of the faculty; otherwise the supplementary sick leave will normally be granted with half-pay.

C. A faculty member whose illness continues beyond the period for which sick leave is granted shall upon his request be granted an indefinite leave of absence without pay.

VII. Sabbatical leave.

A. Sabbatical leave may be granted to faculty members in recognition of outstanding service and scholarly achievement in teaching and/or research. Such leave is to be used for further professional study or improvement.

B. Request for sabbatical leave shall be made in writing to the appropriate Department Head or Dean and shall be accompanied by a complete statement of the purpose for which leave is requested.

C. Applications for sabbatical leave ordinarily will be considered only from faculty members who have completed at least six years of full-time service with the College.

D. The three types of sabbatical leave for which application may be made are:

1. One full year (twelve months) on one-half regular salary
2. One-half year (six months) on full regular salary.
3. One full year in residence on full regular salary, with relief from all College duties except the teaching of one-third of a normal load per semester or an equivalent research assignment.



E. Sabbatical leaves of absence are granted in good faith. A faculty member is expected to return to active service with the College when such leave has ended. Following a sabbatical leave of absence with pay the faculty member shall return to active service with the College for at least one calendar year or refund the money received from the College during his leave, if the College so requests.

VIII. Special leaves.

A. Military. A faculty member who is an active member of any organized reserve of the armed forces of the United States or of the South Carolina National Guard shall be entitled to a leave of absence as provided for State employees in Section 44-861 of the South Carolina Code of 1952. Furthermore, he shall be entitled to any subsequent provision pertaining to State employees who are active members of the above named organizations.

B. Appearance at trials and hearings. Leave of absence with pay will be granted to any faculty member for the purpose of appearing at trials, hearings, and related proceedings, pursuant to subpoena or other court order; except that when the faculty member is appearing at court as defendant or plaintiff the President of the College shall determine whether the approved leave shall be with or without pay.

C. Emergency leave. Emergency leave is intended to apply in cases of serious illness or death in the family, or other comparable emergencies. Such leave, with pay, may be granted provided the regular duties of the faculty member concerned are assumed by other staff members without additional expense to the College.

D. Leave for "good cause". Special leaves of absence with pay, other than those described in A, B and C above, may be granted for good cause. Application for such a leave should be filed well in advance of the proposed absence.



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FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Fiftieth Meeting - November 17, 1959

The fiftieth meeting of the Faculty Senate was held November 17, 1959 at 4 p.m. in the Chemistry Auditorium. This was a special meeting called by President Miller for the purpose of giving the faculty an opportunity of having a question and answer period with Dean Kinard on the subject of the recent leave policy.

Dean Kinard answered questions for the entire hour. In general he stressed that the leave policy was written for professional people and that he did not wish to emphasize the mechanics of the policy.

Those attending seemed to leave the meeting with a favorable impression of the leave policy.

Members Present

Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Page, C. M.  
Coker, E. C.  
Binwiddle, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Lambert, R. S.  
Ringold, May D.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, E. F.  
Ford, J. M.  
Thurston, J. N.  
Watson, S. M.  
Richardson, J. L.

Members Absent

Boykin, W. B. S.  
Cooper, J. B.  
Hobson, J. H.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Cartee, E. F.  
Walters, J. V.

The meeting adjourned at 5:00 P.M.

Respectfully submitted,

*Wallace D. Trevillian*  
Wallace D. Trevillian  
Secretary

FACULTY SENATE OF CLEMSON COLLEGE

December 8, 1959

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The fifty-first meeting of the Faculty Senate will be held Tuesday, December 8, 1959 at 4:00 p.m. in Room 200, Olin Hall

Agenda

Reports from:

1. The Welfare Committee
2. The Admissions and Scholarship Committee
3. The Committee on Policies



FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Fifty-first Meeting - December 8, 1959

The fifty-first meeting of the Faculty Senate was held December 8, 1959 in room 200 Olin Hall.

The meeting was scheduled as usual for 4 P.M. A quorum was assembled at 4:27 P.M.

The President, Dr. Miller, recognized Dr. Lambert who presented recommendations for an amendment in the By-Laws and requested that such recommendations be placed on the Senate agenda for the January meeting. The Senate voted unanimously to place the recommendation on the agenda for the January meeting. (A copy of the suggested amendment is attached to these minutes)

Dr. Miller then recognized Professor Means, Chairman of the admissions and Scholarship Committee. Professor Means reported on the projected plans for the administration and financial support of the Robert F. Poole Memorial Scholarship Fund. The details of this report are appended to these original minutes.

Then Dr. Miller recognized Professor Clayton Page, Chairman of the Welfare Committee. Professor Page reported that his committee had considered the question of I. D. Cards and that the committee decided to introduce the following motion:

"Recommended that the Dean of the College direct the appropriate administrative office to develop an official I. D. Card and that such cards be made available to those faculty and staff members desiring the same".

This motion was unanimously approved by the Senate.

Dr. Miller then recognized Dr. Hind, Chairman of the Policy Committee. The Senate unanimously accepted Dr. Hind's report on communication outside college channels. A copy of this report is appended to these minutes.

Then Dr. Miller recognized Professor Short who opened the subject of Clemson participating in post season athletic contest. After some discussion Dr. Thurston introduced a motion to the effect that in the future no invitation be accepted to an athletic contest which requires changes in the college calendar. After discussing this motion, Dr. Owings moved to postpone action on the original motion. Discussion of the motion to postpone followed. The question called for and the motion to postpone was defeated by 12 to 11, 4 abstained.

Before the question of the original motion got back to the first  
Mr. Hind called for a quorum. It was immediately established that a  
quorum was not present. (5:14 P.M.)

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The Senate adjourned at 5:25 P.M.

#### FACULTY SENATE

##### Members Present

Boykin, W. B. S.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Page, C. M.  
Coker, E. C.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Short, P. B.  
Thurston, J. N.  
Watson, S. M.  
Cartee, E. F.  
Richardson, J. L.  
Walters, J. V.

##### Members Absent

Cooper, J. B.  
Mennaghan, G. F.

Respectfully submitted,



Wallace D. Trevillian  
Secretary



BY-LAWS OF THE ACADEMIC FACULTY AND FACULTY SENATE

CLEMSON COLLEGE

ARTICLE II. THE FACULTY SENATE

Section 4. Quorum.

Two-thirds of the elected members of the Faculty Senate shall constitute a quorum for the transaction of all business. provided that at least one half of the elected members from each School are present."

Pursuant to Article IV, Amendment, of the By-Laws, the undersigned wish to sponsor the following amendment to the By-Laws of the Academic Faculty and the Faculty Senate of Clemson College:

That Article II, section 4, of the By-Laws be amended to strike out all words after "business" (underlined above) and to substitute a period for the comma after "business" so that Article II, section 4 will read:

"Two-thirds of the elected members of the Faculty Senate shall constitute a quorum for the transaction of all business."

J. G. Dinwiddie, Jr.  
R. S. Lambert  
G. F. Meenaghan  
M. A. Owings  
C. A. Reed



FACULTY SENATE  
CLEMSON COLLEGE

The Policy Committee wishes to report that it has discussed the problem of policies on communication outside college channels that have nothing to do with the college as well as the problem of communication inside of college channels. The committee unanimously recommends that no action is advisable at this time on these questions.

Alfred T. Hind, Jr.  
Chairman, Policy Committee

C O P Y

FACULTY SENATE OF CLEMSON COLLEGE

January 7, 1960

MEMORANDUM

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The fifty-second meeting of the Faculty Senate will be held Tuesday, January 12, 1960 at 4:00 p.m. in Room 200, Olin Hall.

Agenda

1. Recommended Amendment of the Senate By-Laws  
Subject: Quorum
2. Report from The Welfare Committee
3. Report from The Admissions and Scholarship Committee
4. Report from The Committee on Policies



# FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Fifty-second Meeting - January 12, 1960

The fifty-second meeting of the Faculty Senate was held January 12, 1960 in room 200 Olin Hall. Dr. Miller directed the secretary to call the role. A quorum was present and the senate was in session at 4:07 P.M.

Before returning to the official business which was before the senate at the time of adjournment of the last meeting, Dr. Miller explained that he had talked with the Dean of the College about the possibility of having a senate representative present when the administration planned to discuss a policy which had originated in the senate and that Dean Kinard had said the senate could make such a request and such would be granted. Then Dr. Miller directed the secretary to read the motion on which no action was taken at the December meeting because of the absence of a quorum. The motion concerned a recommendation to the administration as follows: "That in the future no invitation be accepted to an athletic contest which requires changes in the college calendar". After the reading of this motion, Dr. Miller stated discussion of the same was in order.

Dr. Miller recognized Dr. Owings who moved an amendment in the form of a substitution as follows: "The Faculty Senate recommends rigid adherence to the announced college calendar. Any alteration of the calendar should be based on academic or cultural advantages." After a brief discussion there was a call for the question and Dr. Owings' amendment in the form of a substitution was defeated by a voice vote. Then an amendment was offered to the original motion so that the words "a curtailment" would be substituted for the word "changes." This was duly recorded and a call for the question followed. The amendment was unanimously approved.

Thus the motion to be forwarded to the administration in the form of a recommendation now stated: "That in the future no invitation be accepted to an athletic contest which requires a curtailment in the college calendar." This was unanimously approved by voice vote.

Then Dr. Miller recognized Dr. Lambert who brought to the floor the question of amending the Senate By-Laws. This amendment had been duly introduced at the December meeting and placed on the agenda for the January meeting. The senate unanimously indorsed the recommendation to amend the By-Laws. This recommendation was attached to the December minutes.

Dr. Miller then called for reports from the three standing committees. No official reports were forthcoming from these committees.

Dr. Miller then recognized Dr. Whitney who offered the following resolution: "The Faculty Senate respectfully requests that the Administration clarify the status of Louis A. Cordellione in the Blue Bonnett



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Bowl. According to the published records of the Registrar's Office, Cordelione was discharged from the College on December 17; if Coach Howard was informed of the discharge, he was in error in allowing Cordelione to play; if he was not informed of the discharge, the Registrar was negligent in the performance of his duties."

In the discussion which followed, Dr. Miller explained that Mr. Cordelione was treated the same as any student who did not return after the holidays and that it was the policy of the college to drop such students as of the last day of classes. Later Dr. Whitney put his resolution in the form of a motion. There was no second.

Dr. Miller asked permission to invite the Registrar to attend the next senate meeting and discuss the case of Mr. Cordelione's discharge. He received unanimous approval.

Dr. Miller then recognized Dr. Lambert who introduced the attached resolutions and moved that such be turned over to the proper committees for consideration. Dr. Ringold seconded the motion. With exception of one dissenting vote, all voted to refer the resolutions to the proper committee for consideration.

The first two were referred to the policy committee and the third to the admissions and scholarship committee.

Dr. Lambert was appointed Chairman of the Welfare Committee to replace Professor Page.

The senate adjourned at 5:03 P. M.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian,  
Secretary

Resolved that it is the opinion of the Faculty Senate of Clemson College:

- (1) That no student represent the College in any extra-curricular function of the College after he has been discharged from or withdrawn from the College for any reason;
- (2) That the privilege of dropping from school without official record of grades earned not be accorded to any student who represents the College in an official extra-curricular function on a date later than the deadline for such drop;
- (3) and, That the nationwide publicity given to the allegedly excellent academic record of a student, recently dropped from school, is, in point of the student's known poor academic record, a disgrace to the academic reputation of the college, and injustice to many of his teammates and fellow students, and unfair to the former student in question.

and that copies of these resolutions be transmitted to the President, to the Dean of the College for transmittal to the Educational Council, and to the Dean of Student Affairs.



FACULTY SENATE  
January 12, 1960

MEMBERS PRESENT

Boykin, W. B. S.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Coker, E. C.  
Dinwiddie, J. G., Jr.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Thurston, J. N.  
Cartee, E. F.  
Walters, J. V.

MEMBERS ABSENT

Cooper, J. B.  
Page, C. M.  
Green, C. B.  
Short, P. E.  
Watson, S. M.  
Richardson, J. L.

January 25, 1960

Dr. F. M. Kinard  
Dean of The College  
Clemson Agricultural College  
Clemson, South Carolina

Dear Dean Kinard:

At the fifty-second meeting of the Faculty Senate held January 12, 1960, the Senate unanimously approved the following motion and instructed the secretary to forward the same to the administration in the form of a recommendation.

"That in the future no invitation be accepted to an athletic contest which requires a curtailment in the college calendar."

Yours truly,

Wallace D. Trevillian, Secretary  
Faculty Senate

cc: Dr. Jack Miller, President  
Faculty Senate



FACULTY SENATE OF CLEMSON COLLEGE

February 3, 1960

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The fifty-third meeting of the Faculty Senate will be held Tuesday, February 9, 1960 at 4:00 p.m. in Room 200, Olin Hall.

Agenda

1. Discussion of Student Regulations by Mr. K. N. Vickery.
2. Report from The Welfare Committee.
3. Report from The Admissions and Scholarship Committee.
4. Report from The Committee on Policies.

It is assumed that an institution of higher learning will be judged by the quality of its graduates. It is further assumed that the caliber of its graduates will reflect the quality of the faculty as well as the sense of responsibility which the faculty demonstrates in erecting and maintaining high standards of academic fitness. Therefore the welfare of the faculty is inextricably bound up with its own competence and failure to act in a responsible fashion will be detrimental to the faculty generally and to individuals in particular.

Unfortunately members of the faculty may as individuals lack an "academic conscience", that is yield to pressures from other sources so as to become the abettors of lax standards. Examples of such laxity might include:

1. condoning the practice among students of "shopping" for courses to seek out the "crips" for the purpose of obtaining grade points to assure continuing enrollment or eligibility rather than to pursue a normal academic degree program;
2. condoning cheating or deliberately drilling students for tests and examinations to assure high grades.

Another failing may be the lack of a "professional attitude" towards their subject-matter fields by those individuals and groups directly concerned with them. Although some of these may touch upon the administrative area the faculty cannot help but bear responsibility for:

1. making courses required so as not to endanger the importance and size of a department, its personnel and its payroll;
2. creating courses just to give people work without regard for the caliber or necessity of that course. This would include the practice of offering numerous courses in the college catalog which are rarely ever taught;
3. "Busywork"--the practice of requiring frequent written reports and questionnaires and of holding unnecessary meetings and consultations;
4. hiring practices which place too much emphasis on "teamwork" and ability to "get along" rather than those which seek that person, all other factors given due consideration, with the highest professional qualifications;
5. failure on the part of individual faculty members to participate in creative or professional work beyond the bare essentials for the conduct of classes;
6. excessive concern with the mechanics of teaching (statistics, attendance records, etc.) rather than perfecting knowledge in his field of specialization or just "thinking" about it.

With the above areas suggested as a point of departure, the sub-committee would like to pose questions concerning the responsibility of faculty members (in some cases vis-a-vis administrators) in certain academic areas. Specifically, to what degree would faculty members be responsible for?

1. matters relating to classes and classroom activities;
2. the curriculum;
3. requirements for graduation, continuing enrollment & entrance;
4. committee work not directly concerned with academic matters;
5. counselling (as opposed to curriculum advice);



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## FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the Fifty-third Meeting - February 9, 1960

The fifty-third meeting of the Faculty Senate was held February 9, 1960 in room 200 Olin Hall. Dr. Miller directed the secretary to call the roll and a quorum was established at 4:04 P.M. Dr. Miller then presented Mr. Kenneth Vickery, the Registrar. At the invitation of the Senate Mr. Vickery explained the college policy concerning the discharge of students. The policy now in effect dates the discharge at the time the student was last enrolled. Mr. Vickery pointed out that if a holiday intervenes and a student does not return, the discharge is dated as of the last day of classes previous to the holiday. Mr. Vickery's explanation conclusively revealed that in administering this policy no student had received preferential treatment. He pointed out that the likelihood of the last day of classes before a holiday, coinciding with the last day that a student might withdraw from college without academic penalty, occurring again is remote, since steps are being taken to adjust the latter date.

Then Dr. Miller welcomed Professor Coledge to the Senate as a replacement for Professor Page.

Dr. A. T. Hind gave the following report for the Policy Committee:

The Policy Committee has studied the following resolutions which were referred to it:

"Resolved that it is the opinion of the Faculty Senate of Clemson College:

- (1) That no student represent the college in any extra-curricular function of the college after he has been discharged from or withdrawn from the college for any reason;
- (2) That the privilege of dropping from school without official record of grades earned not be accorded to any student who represents the College in an official extra-curricular function on a date later than the deadline for such drop;

Concerning the first resolution, it is the opinion of this committee that adequate rules and enforcement procedures to cover the eligibility of Clemson College athletes are already in existence. Hence the committee recommends that no action be taken on this resolution.

Concerning the second resolution, it is the desire of the committee that action on it be deferred until after Mr. Vickery's appearance at the February 9 meeting of the Faculty Senate.

Study is being continued on the honor system question and the honorary degree question. (End of report from Policy Committee.)

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No final action was reported by the Welfare Committee and the  
Admissions and Scholarship Committees.

The Senate adjourned at 5:21 P.M.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian,  
Secretary



FACULTY SENATE  
February 9, 1960

MEMBERS PRESENT

Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Cooledge, H. N.  
Coker, E. C.  
Dinwiddie, J. G. Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Thurston, J. N.  
Watson, S. M.  
Cartee, E. F.  
Richardson, J. L.  
Walters, J. V.

MEMBERS ABSENT

Boykin, W. B. S.  
Cooper, J. B.  
Shart, P. E.

FACULTY SENATE OF CLEMSON COLLEGE

February 9, 1960

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The fifty-fourth meeting of the Faculty Senate will be held Tuesday, March 8, 1960 at 4:00 p.m. in Room 200, Olin Hall.

Agenda

1. Report from The Welfare Committee.
2. Report from The Admissions and Scholarship Committee.
3. Report from The Committee on Policies.
4. Consideration of recommendations concerning Alumni Program. (See attached letter)



February 24, 1960

Dr. J. E. Miller, President, Faculty Senate  
Dr. B. H. Aull, Chairman, Research Faculty Council  
Mr. W. J. Martin, President, Extension Senate

Gentlemen:

The Alumni Office has notified me of a grant from the Clemson Alumni Loyalty Fund to establish "a program of annual awards for outstanding contributions in the areas of teaching, research and staff services". Three thousand dollars will be available for the fiscal year 1960-61.

While central offices will have to help in the administration of such a program, I believe most of the people concerned will agree that criteria for selection and the actual selection of persons to be recognized should be determined by members of the faculty and staff. Consequently I am asking the three organized bodies which you head to make recommendations for plans for making these awards. Whether you act independently or coordinate in some manner, I should appreciate having from your groups, recommendations on such matters as organization, criteria, procedures--anything bearing on setting up a proper plan for making the recognition awards.

I would hope that during the spring of this year we might complete plans so that they might be announced for 1960-61.

Sincerely yours,

F. M. Kinard, Dean

k/m

FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the fifty-fourth meeting, March 8, 1950.

The fifty-fourth meeting of the Faculty Senate was held March 8, 1950, in room 200 Dlin Hall. The secretary called the roll and a quorum was established at 4:05 P.M. Dr. Miller asked if there were any corrections to the minutes of the fifty-third meeting. The minutes of the fifty-third meeting stood approved.

Dr. Miller announced that the amendment to the constitution concerning the Senate quorum requirements had been approved by the administration and such was included in the new faculty handbook.

Dr. Miller then welcomed a guest, Mr. W. J. Martin, president of the Extension Senate.

After a discussion of the Clemson Alumni Royalty Fund's program of annual awards for outstanding contributions in the areas of teaching, research, and staff services, the Welfare Committee was charged with the responsibility of submitting recommendations for a plan to follow in making these recognitions awards.

Dr. Miller then recognized Professor C. M. McHugh, chairman of the sub-committee of the Welfare Committee of the Faculty Senate on tuition exchange. Professor McHugh presented the sub-committee's report and circulated this report to the Senate members. A copy of this report is attached to these original minutes. After some discussion of the report, Professor Nowack moved that the report be endorsed by the Senate and that the three recommendations be forwarded to the administration. This motion was unanimously approved.

Dr. Miller then recognized Dr. Dinwiddie. Dr. Dinwiddie reported on the current status of the proposal for an I.D. card. Dr. Dinwiddie concluded his report by recommending and moving that in the absence of evidence in favor of pursuing the project, that the Senate drop the matter and a letter be written to Dean Kinard clarifying the Senate's position. This recommendation in the form of a motion was unanimously approved.

Dr. Miller then recognized Dr. Hind, chairman of the Policy Committee. Dr. Hind circulated the committee's report on an honor system at Clemson. A copy of this report is attached to these original minutes.

Dr. Miller then recognized Dr. Whitney, chairman of the sub-committee of the Policy Committee. Dr. Whitney circulated the committee's report concerning honor and awards including honorary degrees. After discussing the ramifications of the report, the Senate unanimously voted to return the report to the sub-committee so that the procedure for selecting candidates for honorary degrees be changed to include the faculty at large.



Dr. Miller then recognized Professor Means, chairman of the Admissions and Scholarship Committee. Professor Means had nothing to report for final action.

The Senate adjourned at 5:36 P.M.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian,  
Secretary

FACULTY SENATE

MEMBERS PRESENT

Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Coker, E. C.  
Dinswiddle, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. F.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Thurston, J. N.  
Watson, S. E.  
Richardson, J. L.  
Walters, J. V.

MEMBERS ABSENT

Ringold, May S.  
Cartee, E. F.

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FACULTY SENATE OF CLEMSON COLLEGE

April 12, 1960

M E M O R A N D U M

TO: MEMBERS OF THE FACULTY SENATE AND DEPARTMENT HEADS

FROM: Wallace D. Trevillian, Secretary

The Fifty-fifth meeting of the Faculty Senate will be held Tuesday, April 12, 1960 at 4:00 p.m. in Room 200, Olin Hall.

Agenda

Discussion of proposed class attendance regulations-----Dr. R. W. Moorman

1. Report from the Welfare Committee.
2. Report from The Admissions and Scholarship Committee.
3. Report from The Committee on Policies.



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FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the fifty-fifth meeting, April 12, 1960.

The fifty-fifth meeting of the Faculty Senate was held April 12, 1960 in room 200 Olin Hall. In the absense of the secretary, the vice president called the roll and a quorum was established.

Dr. Miller called the meeting to order and introduced Dr. Robert Moorman. Dr. Moorman discussed the changes in the class attendance regulations which had been recommended by the ad hoc committee of which he was chairman. After a question and answer period the proposed recommendations were approved by the Senate without a dissenting vote. (The details of these class attendance regulations are attached to these original minutes.)

Dr. Miller welcomed Dr. J. K. Reed, a new member of the Senate from the School of Agriculture. Dr. Reed replaces Dr. Boykin.

Dr. Miller then called for committee reports. Dr. Lambert indicated that he had a long report on a new project and he would yield to the other committees with older business. This procedure was followed. However, Dr. Lambert did report that a Welfare-Sub-Committee had agreed that a proposal for college provided medical care for faculty and families not be approved. The Senate endorsed this action.

Dr. Miller then recognized Dr. Hind, chairman of the Policy Committee. Dr. Hind presented the Policy Committee report concerning regulations for dropping out of school. (A copy of this report is attached to these original minutes.) Dr. Hind moved its adoption. It was duly recorded. Then Dr. Dinwiddie pointed out that the new policy of the college did not answer the questions posed in the original resolution. After considerable discussion, there was a call for the question. A tie vote occurred 11-11. Dr. Miller, the president, broke the tie by voting against the committee's proposal.

Dr. Lambert then moved that the original resolution be adopted.

The resolution being "Resolved that it is the opinion of the Faculty Senate of Clemson College that the privilege of dropping from school without official record of grades earned not be accorded to any student who represents the College in an official extra-curricular function on a date later than the deadline for such drop." This was approved by a vote of 13 to 6.

Dr. Hind then recognized the former chairman of the Policy Committee, Dr. Whitney. Dr. Whitney presented the recommendations of the Policy Committee concerning Honors and Awards, including Honorary Degrees. A copy of these recommendations are attached to these original minutes. It was moved and seconded that the recommendations be endorsed by the Senate. These proposals were approved by the Senate without a dissenting vote.

Professor Means, chairman of the Admissions and Scholarship Committee, was called out of town, therefore, there was no report from this committee.

Then Dr. Lambert introduced the report on Alumni Faculty Awards. (Copy attached to these original minutes). However, a motion for adjournment was seconded and it carried. Dr. Miller stated that the report on Alumni Faculty Awards would be first on the agenda for the next meeting.

The Senate adjourned at 5:45 p.m.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian  
Secretary

MEMBERS PRESENT

Reed, J. K.  
Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Cooledge, H. M.  
Coker, E. C.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Read, C. A.  
Nowack, R. F.  
McHugh, C. M.  
Mennaghan, G. F.  
Thurston, J. N.  
Watson, S. M.  
Cartee, E. F.  
Walters, J. V.

MEMBERS ABSENT

Means, G. C.  
Trevillian, W. D.  
Ford, J. M.  
Short, P. E.  
Richardson, J. L.



### Class Attendance Regulations

1. Regular and punctual attendance at all class and laboratory sessions is the responsibility of each student. College work proceeds at such a pace that regular attendance is required in order for each student to obtain maximum benefit from instruction. For this reason these class attendance regulations are not intended to imply in any way that absences as hereinafter provided for are a privilege. In the event that a student finds it necessary to absent himself from a class, it is his responsibility to make up resulting deficiencies through extra study and through contact outside of class by arrangement with the instructor concerned.

2. Absences from classes will be excused for the reasons listed below when certified by the proper authority.

<u>Reason</u>	<u>Required Action For Approval of Absence</u>
Sickness requiring emergency treatment or confinement	Absence certified by the attending physician or the Director of Student Health Service
Official representation in intercollegiate athletic events	Absence certified by the Athletic Director
Educational trips	Absence certified by the Dean of the School concerned, or by the Dean of Student Affairs
Participation in other activities considered to be official and authorized by the Educational Council	Absence certified by the Dean of the School concerned or the Dean of Student Affairs
ROTC Physical Examinations	Absence certified by the Dean of Student Affairs
Personal emergencies of a serious nature such as death or serious illness in the family	Absence certified by the Dean of Student Affairs

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It will be the duty of the persons authorizing absences listed above to furnish the student proof of such authorization so the student can present same to the instructor preferably prior to the absences but in no case later than the second meeting of the class after the absence, unless an extension of time is approved by the Dean of Student Affairs and the instructor concerned. A student will be permitted to make up, at the convenience of the instructor involved, any work missed during any of the absences listed above.

3. It is recognized that students sometimes have personal emergencies, business, or problems that necessitate absences which are not covered by the rules in paragraph 2. A limited number of such absences may be permitted, provided they do not coincide with a major previously announced quiz. The following principles shall apply in these cases:

(a) For every course numbered less than 300, absences of a personal nature shall not exceed one (1) absence per semester for each time a particular phase of the course meets per week. For example, in freshman chemistry, students meet two lectures, one recitation, and one laboratory per week. Each student would then be allowed two (2) absences in the lecture, one (1) absence in recitation, and one (1) laboratory absence per semester, but not four (4) absences distributed at random throughout various phases of the course.

(b) When a student attains Junior status, he is assumed to have reached a degree of maturity such that close regulation of his absences is no longer necessary. Furthermore, class sizes are small enough and major interests defined to the extent that a closer personal relationship between student and instructor should exist. Thus, for courses numbered 300 and above no specific limits of absences are set. All matters relative to attendance are matters for arrangement between the student and the instructor involved. Permission to make up work missed during any absence



not covered in paragraph 2 will be left to the discretion of the instructor. It is expected that each instructor will make a clear statement at the beginning of the semester to each of his classes regarding his policy in handling absences.

4. Excessive absences:

(a) Courses numbered less than 300. When the total number of absences from a course for reasons not covered in paragraph 2 exceeds the limit specified in paragraph 3 (a), the absences are excessive. In such cases the instructor shall notify the Dean of Student Affairs through the head of the department on the card provided for that purpose. He may recommend that the student be dropped from the course.

(b) Courses numbered 300 and above. If a student accumulates absences, regardless of cause, which jeopardize his standing in the course to such an extent that continued enrollment in the class appears to be of little value to him or detrimental to the best interest of the class as a whole, the instructor may recommend to the Dean of Student Affairs that the student be dropped from the course with a failing grade.

(c) The student should be warned in writing by the instructor when his attendance record reaches the point that one additional absence will result in action to drop under the provisions of paragraph 4 (a) or (b). This warning notice should be given personally to the student or, if this is not feasible, should be delivered through the Dean of Student Affairs. Copies of the warning notice will be forwarded by the Dean of Student Affairs to the student's parents and the head of the department in which he is pursuing his major course.

(d) Recommendations that a student be dropped from the course under the provisions of paragraphs 4 (a) and 4 (b) shall be reviewed by the Dean of Student Affairs. A student may appeal such recommendations provided that a written appeal is presented to the Dean of Student Affairs within five (5) days from the date of the excessive absence. The student

should continue to attend the class until final action has been taken on the recommendation.

5. When any student reduces his credit load below twelve (12) hours, but is still carrying nine (9) or more hours, he may be suspended for at least the remainder of the semester upon recommendation of the Dean of Student Affairs and approval of the President. When a student reduces his credit load below nine (9) hours, he shall be suspended for at least the remainder of the semester.



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Suggested Administrative Instructions for Class Attendance Regulations

Suggested Administrative Instructions for Class Attendance Regulations

The following administrative instructions are provided to amplify or clarify the Proposed Class Attendance Regulations and to ensure their uniform and effective implementation.

(a) The fundamental philosophy of these regulations is to encourage better class attendance and to provide more student responsibility where the maturity of the student is presumed to be sufficiently well-developed. It will be noted that the sophomore student is subject to more stringent regulation than under the policies currently in effect. Beginning with the junior year no specific allowances are stated. This is not necessarily to be construed as a more liberal policy.

(b) The regulations require that in classes numbered 300 and above "each instructor will make a clear statement----regarding his policy in handling absences". It is believed desirable that such policies be reasonably uniform for all instructors in a particular department or course. Thus it is suggested that a policy be evolved by the departmental faculties.

(c) No additional penalties are provided for absences immediately before or after holidays. It is believed that each instructor should be left to his own devices in controlling attendance during those periods.

(d) The penalty for excessive absences has been modified. No longer is it mandatory that a student be dropped for excessive absences. Such action is now discretionary for the instructor. It is believed that the student should be allowed to continue to attend as long as the instructor feels that the student can derive any benefit from the course.

(e) Standard forms for the warning notice referred to in paragraph 4 (c) and notices of excessive absences will be provided by the Dean of Student Affairs.

(f) The authorization of absences for educational trips and other official activities should be severely limited. In the case of educational trips it is believed that ordinarily these should be limited to Junior and Senior students.

(g) A student should not be reinstated in a course without the concurrence of the instructor concerned.

(h) Each instructor shall maintain an accurate record of class attendance.

(i) The instructor should warn the student, preferably in writing, when his absences reach the number such that one additional absence will be considered reason for dropping.

(j) Instructors have no authority to change class periods or the examination schedule.

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# Faculty Opinion on Proposed Class Attendance Regulations.

A questionnaire was circulated to all members of the teaching faculty soliciting their opinions of the proposed class attendance regulations. One hundred and fifty-one replies were received. The results are tabulated below.

<u>Question</u>	<u>Per Cent</u>			
	<u>Yes</u>	<u>No</u>	<u>Perhaps</u>	<u>No Comment</u>
(1) Will these regulations encourage better attendance?	33.8	43.8	12.6	9.8
(2) Will the student-faculty relations be improved?	44.7	35.5	8.6	11.2
(3) Will they benefit the student by accelerating the academic maturation process?	54.0	21.0	13.2	11.8
(4) Do you subscribe to the philosophy of being given the authority of determining whether and when a student should be dropped?	77.5	15.2	3.0	5.3
(5) Do you anticipate any difficulty in the elimination of the double or triple cut penalty for absences immediately before or after the holiday?	36.9	53.7	5.4	4.0
(6) How do you compare these regulations with those now in effect?	<u>Better</u> 70.3	<u>No Different</u> 7.3	<u>Worse</u> 16.5	<u>No Comment</u> 5.9



A few changes were made which were strictly editorial in nature, merely the substitution of words more applicable than those originally used.

The following changes in content were made:

(a) Par. 2. The persons authorized to excuse absences were restricted more severely, as follows:

Athletic events

Change Head Coach to  
Athletic Director

Educational trips

Delete: PAS or PMS&T  
for Air Force and Army  
trips---  
Add: Dean of Student Affairs

...other activities...

Delete: Faculty sponsor of  
activity---  
Add: Dean of School con-  
cerned or the Dean of  
Student Affairs

ROTC Physical Examination

Delete: PAS or PMS&T---  
Add: Dean of Student Affairs

(b) Paragraph 4 (b) was completely revised to require warning notices for students registered in courses numbered below 300. A paragraph 4 (c) was added, and that formerly designated 4 (c) was redesignated 4 (d).

(c) In the administrative Instructions, formerly designated Addendum, a few editorial changes were made and the following statements added:

(1) The authorization of absences for educational trips and other official activities should be severely limited. In the case of educational trips, it is believed that ordinarily these should be limited to Junior and Senior students.

(2) A student should not be reinstated in a course without the concurrence of the instructor concerned.



## Policies on Awards and Citations, including Honorary Degrees

In order to ascertain the policies of other institutions in making awards and citations, including honorary degrees, so that recommendations might be made for a policy at Clemson College as requested of the Senate by certain faculty members, a letter and questionnaire (copies attached) were sent to fifty colleges and universities of the southern, eastern, and central parts of the United States - land-grant institutions in the main, with smaller numbers to state- and privately-supported schools.

Completed questionnaires, letters, or statements of policy, or combinations of these were received from eighteen land-grant, six state-supported and eight privately supported colleges and universities.

Six of the responding institutions present awards or citations in lieu of honorary degrees, eight do so in addition to awarding honorary degrees, and of these, two present such awards or citations both in lieu of, and in addition to, honorary degrees. In the words of the questionnaire, these might be "Honored Citizen," "Outstanding Alumnus," or "Eminent Scholar." Other awards or citations specifically named were "The Yale Medal," "Alumni Award of Merit," "Certificate of Merit," "Medal of Honor," and the "URI Award" (by the University of Rhode Island).

The replies indicated that twenty-two institutions more or less regularly award honorary degrees, one "occasionally" does, one very rarely does, and eight never do. Of those which grant honorary degrees, with some regularity, thirteen indicated an annual average of 1-5, three an average of 5-10, and five an average of 10-15. One did not state the number awarded annually, and one indicated that only two had been awarded in the past five years.

In the words of the questionnaire, the usual reasons for awarding honorary degrees are as follows, with the number of schools indicating these reasons (if any) shown in parentheses:

Contributions to learning	(19)
Eminence in research	(19)
Distinction in civic affairs	(17)
Prominence in industry	(11)
Philanthropy in general	( 6)
Philanthropy toward the institution	( 2)
Outstanding military service	( 5)

Among other reasons cited were (direct quotations): "Outstanding achievement or contribution in one's chosen field," "Notable distinction in an intellectual occupation," "Some contribution to North Carolina in relation to the objectives of North Carolina State College," "Educational Leadership."

At thirteen of the institutions which award honorary degrees with some regularity, the faculty votes on candidates. A faculty committee or a committee including faculty members must nominate candidates at thirteen of the schools. At only two of the schools is there no faculty participation.



At the schools regularly awarding honorary degrees, the Board of Trustees (Regents, Governors, etc.) has the final decision as to recipients of degrees in all cases (shared with the faculty at two). But as indicated above, in thirteen of the schools, the Board considers only candidates nominated or recommended by the faculty, a faculty committee, or a faculty-board committee, a faculty-administration committee, or a faculty-board-administration committee. At one, the "Board of Governors has the last word which usually accords with the faculty recommendation." At another, a "faculty committee screens nominees submitted by schools," and while the final decision rests with the Board, the "chairman of Faculty Committee is consulted."

Among the four schools regularly awarding honorary degrees at which nominations or recommendations need not come from the faculty or a committee on which faculty members serve, two reserve to the faculty the right to veto nominations.

It is evident that at the majority of responding colleges and universities, there is a policy of faculty participation in the selection of candidates for honorary degrees. The Committee on Policies proposes that the Faculty Senate request that the Faculty participate in the selection of candidates to receive honorary degrees from Clemson College. The attached policy and procedure is suggested.

Submitted by The Committee on Policies of the Faculty Senate, April 14, 1959.

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Questionnaire Concerning the Awarding of Honorary Degrees

Name of Institution \_\_\_\_\_

1. Approximately how many earned degrees are awarded by your institution per year?
  - a. Bachelors Degrees: Less than 100 \_\_\_\_; 100-250 \_\_\_\_; 250-500 \_\_\_\_; 500 or more \_\_\_\_.
  - b. Masters Degrees: Less than 10 \_\_\_\_; 10-25 \_\_\_\_; 25-50 \_\_\_\_; 50 or more \_\_\_\_.
  - c. Doctors Degrees: Less than 10 \_\_\_\_; 10-25 \_\_\_\_; 25-50 \_\_\_\_; 50 or more \_\_\_\_.
2. Does your institution award honorary degrees? Yes \_\_\_\_; No \_\_\_\_
3. If so, what is the approximate number of degrees awarded per year recently?  
1-5 \_\_\_\_; 5-10 \_\_\_\_; 10-15 \_\_\_\_; more than 15 \_\_\_\_.
4. On what basis or bases are the recipients of honorary degrees chosen?
  - a. Contributions to learning \_\_\_\_; b. Eminence in research \_\_\_\_; c. Distinction in civic affairs \_\_\_\_; d. Prominence in industry \_\_\_\_; e. Philanthropy in general \_\_\_\_; f. Philanthropy toward your institution \_\_\_\_; g. Outstanding military service; h. Other \_\_\_\_\_
5. Does the faculty vote on nominees for honorary degrees? Yes \_\_\_\_; No \_\_\_\_.
6. Which group or groups usually has the final decision as to recipients of honorary degrees?
  - a. Faculty \_\_\_\_; b. Administration \_\_\_\_; c. Board of Regents (Trustees) \_\_\_\_.
7. Does the faculty have veto power on nominations originating elsewhere? Yes \_\_\_\_; No \_\_\_\_.
8. Does your institution present awards such as "Honored Citizen," "Outstanding Alumnus," "Eminent Scholar"
  - a. in lieu of honorary degrees? Yes \_\_\_\_; No \_\_\_\_.
  - b. in addition to honorary degrees? Yes \_\_\_\_; No \_\_\_\_.

Do you wish this material considered confidential? Yes \_\_\_\_; No \_\_\_\_.

Replies prepared by: \_\_\_\_\_

Title: \_\_\_\_\_

Please return to: Dr. John B. Whitney, Jr.  
Department of Botany and Bacteriology  
Clemson College  
Clemson, S. C.



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CLEMSON COLLEGE  
CLEMSON, SOUTH CAROLINA

THE FACULTY SENATE

Dear Sir:

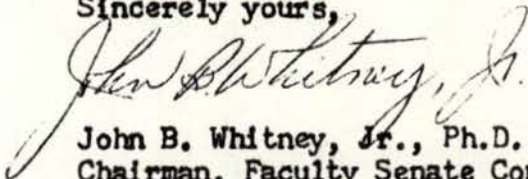
The Faculty Senate of Clemson College has been requested to make recommendations to the College Administration concerning the awarding of honorary degrees. The matter has been referred to the Committee on Policies.

We should like to ascertain the policies of other institutions to guide us in our recommendations. Would you (or a designated member of your staff) please answer the questions on the enclosed questionnaire.

Your assistance and cooperation will be appreciated. The information you supply will be treated as confidential if you so desire. A copy of the summary of our findings will be sent to you at your request.

If your institution has a stated policy on the awarding of honorary degrees, we would be glad to receive a copy of this policy in lieu of, or in addition to, the completed questionnaire.

Sincerely yours,



John B. Whitney, Jr., Ph.D.  
Chairman, Faculty Senate Committee  
on Policies  
Professor of Botany  
Botany and Bacteriology Department

JBW/md



## Honorary Degrees

An honorary degree is an academic award. It must reflect the intellectual, cultural and spiritual qualities of the institution which makes the award and of the individual who receives it. This reciprocal responsibility is the basis for consideration of all degrees and of the special requirements for each type of degree.

### Number

The significance of an award is enhanced by its comparative rarity. It shall be the policy of Clemson College to limit awards of honorary degrees to approximately five during one complete academic year.

### Procedure

1. Nominations for honorary degrees shall be originated by deans or department heads and forwarded by them to the Faculty Senate. The recommendations of the Senate with sufficient data to insure well-considered action on each candidate shall then be presented through the President of the College to the Board of Trustees for final action.
2. To enable the Senate to procure sufficient data and give time for careful consideration and investigation, nominations will be received only up to January 1 preceding the Commencement at which the degrees are to be awarded.
3. All persons to receive honorary degrees shall be notified by the President of the College. He shall inform each of the specific degree he is to receive, and of the date it is to be awarded.
4. Except under extraordinary circumstances, honorary degrees will not be awarded in absentia.

Factors which shall govern the Senate in considering candidates for recognition through the granting of an honorary degree:

- a. Outstanding service or achievement in a field of significance to society, of which the College wishes to indicate its support or approval.
- b. Extraordinary contribution to the well-being of the College, the State, or the Nation.



# Faculty Senate Welfare Committee Report

on

## Proposals for Alumni Faculty Awards

### I. Purpose of the Awards:

The Alumni Faculty Awards (name suggested by the Welfare Committee) have been established by a grant of funds from the Alumni Loyalty Fund of the Clemson College Alumni Association in recognition of outstanding service to the College by the faculty. The sum initially granted is \$3,000.

### II. The Importance of Good Teaching:

The faculty is the most important element of an educational institution. It has the functions of imparting knowledge, stimulating the development of intellectual powers, promoting good work habits and providing new knowledge by research. An outstanding faculty results in an outstanding college.

In view of this it is recommended that the emphasis of the proposed program of Awards be placed in the areas of teaching, by recognizing each year a minimum of two individuals on the faculty who are considered to be doing ~~an~~ <sup>an</sup> outstanding job of fulfilling the functions of a teacher. Each Award shall be in the amount of \$1,000.

It is difficult to define a good teacher. Perhaps the best approach is to list those characteristics that are the hallmark of the good teacher.

1. A good teacher has a thorough knowledge of his subject matter. He knows its interrelationships with other bodies of knowledge and is familiar with its application.

2. A good teacher possesses an insatiable desire for additional knowledge in his subject matter, both that discovered by others and any he can gain by his own research.

3. A good teacher has the ability to assist others in acquiring an understanding of the principles embodied in the course he teaches and their application. His high standards of professional competence should stimulate a desire in his better students to emulate his example.

4. A good teacher is a person of sincerity of purpose, with a sympathetic attitude, and with a high degree of initiative and resourcefulness.

Teaching methods are not necessarily a criterion for evaluating a good teacher, because teaching is highly individualistic. A successful method used by one teacher may be a failure if used by another. A person's seniority on the faculty and his activities in areas not related to his academic job should not be among the criteria for these Awards.

### III. Suggested Procedures:

#### 1. The Committee on Alumni Faculty Awards:

The administration of the program shall be conducted by a Committee on Alumni Faculty Awards. The Committee shall be composed of six faculty members with tenure, one of whom shall be designated as chairman, and shall be appointed by the Dean of the College in consultation with the President of the Faculty Senate. Members of the Committee shall serve three-year terms in rotation so that one-third shall retire and be replaced each year; the original Committee shall be composed of two members serving three-year terms; two members serving two-year terms, and two serving one-year terms. New members shall assume their duties as of June 1 of each year.

Among the duties of the Committee on Alumni Faculty Awards shall be:

- a. to give adequate notice for the submission of nominations by placing announcements in college and alumni publications and displaying them in public places;
- b. to accumulate additional pertinent information concerning the merits of each nominee, to maintain a permanent file of nominees for reference, but to limit Awards to current nominations;
- c. to reach a decision on recipients of Awards so that they may be made at the meeting of the Academic Faculty at the close of the second semester;
- d. and to see that adequate publicity is given to the announcement of the Awards since their purpose is to give increased recognition to excellence in the field of teaching.

#### 2. Nominations:

Any faculty member, student, or alumnus(a) of Clemson College may offer nominations for the Awards by the submission of properly completed nomination forms. These forms may be obtained from department heads, the



SUGGESTED STANDARD FORM FOR NOMINATIONS

Please check your status:

☐ Faculty  
☐ Student  
☐ Alumnus(a)

FACULTY ALUMNI AWARDS  
Clemson College

Nomination Form

Name of Nominee \_\_\_\_\_

Department of the College \_\_\_\_\_

Your name in full (print) \_\_\_\_\_

Address (students give Clemson address; Alumni, home or business;  
Faculty, department) \_\_\_\_\_

\_\_\_\_\_  
(For students) Your major, year \_\_\_\_\_

(For Alumni) Clemson degrees and dates granted \_\_\_\_\_

\_\_\_\_\_  
Reasons for your nominations (the suggested qualifications should be useful,  
but you are not limited to them. Attach additional sheets if necessary).

Nominations for the (year ) Awards will not be  
accepted later than February 1 (year)

Page 3

Office of the Dean of Student Affairs, and current issues of the Alumni Bulletin. All nominations must be in the hands of the Committee on Alumni Faculty Awards by February 1 of the year in which the Awards are to be granted.

3. Suggested Nomination Form (see attached sheet).

IV. Dilemmas (knotty problems the Welfare Committee has not been able to agree upon).

1. Should members of the proposed Committee on Alumni Faculty Awards be eligible for nomination for an Award? (for example, we envision the probability that if the original Committee is carefully chosen by the Dean, the very caliber of its members might result in a number of nominations of Committee members for Awards. It would be confusing for them to have to withdraw from the Committee, or even to withdraw themselves from consideration of their own nominations; conversely it would seem unfair to outstanding Committee members to make them ineligible, for the Awards are intended to recognize outstanding teaching regardless of other factors). This will be less of a problem as time goes on, but in the initial stages it could be decisive in the reception given to the program by the donors and by members of the faculty.

2. Can an award be made exempt from taxation? If so, is it desirable to do so?



April 11, 1960

Dr. Wallace Trevillian  
Secretary, Faculty Senate  
203 Hardin Hall

Dear Dr. Trevillian:

At a meeting of the Agricultural Faculty on April 8, 1960, the following individuals were elected to the Faculty Senate.

B. H. Gail - 3 yr. term to succeed J. B. Cooper

J. E. Reed - unexpired term of W. B. Boykin

Very truly yours,

J. W. Jones, Director  
Agricultural Teaching

WJgml



## HONORS AND AWARDS, INCLUDING HONORARY DEGREES

The Faculty Senate, Clemson College, Clemson, S. C.

Recommendations of the Committee on Policies, April 12, 1960

### Preamble

The faculty of Clemson College is charged with the responsibility of training, examination, and approval of candidates for Bachelor's degrees, Master's degrees, and Doctor's degrees. At present, the faculty does not participate in the selection of candidates for the honorary Doctor's Degree.

Every recipient of a degree from Clemson College is a representative of the College. If the faculty is of importance in choosing the candidates for some degrees, then the faculty should participate in the selection of candidates for all of the degrees granted.

### Principles

Honorary degrees should be conferred in recognition of eminent achievement in scholarship or of high distinction in public service. The awarding of honorary degrees should be regarded as a method by which the College expresses its ideals and recognizes exceptional attainments. Since the primary purpose of the College is instruction and research, the greater share of honorary degrees should be granted members of the academic world; honorary degrees should be awarded to persons in the non-academic world only in those exceptional cases where their distinction is of the highest order. Honorary degrees should not be awarded solely for financial or political reasons.

### Procedure

The Faculty Senate recommends that the following procedure be adopted for nominating and selecting candidates for honorary degrees. Nominations may be made by any interested person. A narrative letter setting forth the accomplishments of the nominee should be submitted to any member of the Board of Trustees, to the President, to any Dean, or to any Department Head. The person receiving the nomination will forward it to the Faculty Senate preferably not less than six months before the ceremony at which the degree is to be awarded. The Senate will carefully consider each nominee and gather additional information from within and outside of the College as deemed necessary. The Senate will forward this information and its recommendations to the Academic Faculty for its action. The results of this action shall be forwarded through the Dean of the College and the President to the Board of Trustees for final action.

### Number

The significance of an award is enhanced by its comparative rarity. It should be the policy of Clemson College to limit awards of honorary degrees to approximately five during one complete academic year.

### Other Awards

The Senate recommends that the Board of Trustees consider the establishment of awards other than honorary degrees such as "Distinguished Service Award", "Medal of Merit", "Outstanding Alumnus", for persons of noteworthy accomplishments whose qualifications entitle them to recognition other than by an honorary degree.



## FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the fifty-sixth meeting, May 10, 1960.

The fifty-sixth meeting of the Faculty Senate was held May 10, 1960 in Room 200 Olin Hall. The secretary called the roll and a quorum was established at 4:05 P.M.

Dr. Miller welcomed the new members and then recognized Dr. Lambert. Dr. Lambert presented his committee's report concerning Alumni Faculty Awards. Dr. Lambert moved for the adoption of the report. Discussion followed. Dr. Owings moved to postpone action on the report until the June meeting. This action was endorsed with no dissenting vote.

Next, Dr. Miller conducted the election of Senate officers for 1960-61. The Senate elected the following officers:

Dr. C. B. Green, President  
Dr. W. D. Trevillian, Vice-President  
Dr. T. L. Senn, Secretary

After thanking the Senate for its cooperation and after stressing the responsibility of the Senate, Dr. Miller turned the floor over to Dr. Green, the incoming president.

Dr. Green praised the Senate for its work and said he hoped the Senate would become an even more influential group in the development of Clemson College, etc.

The Senate adjourned at 4:59 P.M.

Respectfully submitted,

*Wallace D. Trevillian*  
Wallace D. Trevillian  
Secretary

MEMBERS PRESENT

Read, J. K.  
Rogers, E. B.  
Sean, T. L.  
Whitney, J. B.  
Park, Eugene  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Brown, C. Q.  
Lindsay, T. J.  
Lambert, R. S.  
Ringold, May S.  
Miller, J. E.  
Owings, M. A.  
Lander, E. M.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
Kersey, R. W.  
Short, P. E.  
Banister, R. A.  
Watson, S. M.  
Richardson, J. L.  
McKenna, A. E.

MEMBERS ABSENT

Cool, B. M.  
Gunnin, E. A.  
Means, G. C.  
Speer, W. A.  
Mennaghan, G. F.  
Cartee, E. F.



## FACULTY SENATE OF CLEMSON COLLEGE

Minutes of the fifty-fourth meeting, March 8, 1960.

The fifty-fourth meeting of the Faculty Senate was held March 8, 1960, in room 200 Olin Hall. The secretary called the roll and a quorum was established at 4:05 P.M. Dr. Miller asked if there were any corrections to the minutes of the fifty-third meeting. The minutes of the fifty-third meeting stood approved.

Dr. Miller announced that the amendment to the constitution concerning the Senate quorum requirements had been approved by the administration and such was included in the new faculty handbook.

Dr. Miller then welcomed a guest, Mr. W. J. Martin, president of the Extension Senate.

After a discussion of the Clemson Alumni Royalty Fund's program of annual awards for outstanding contributions in the areas of teaching, research, and staff services, the Welfare Committee was charged with the responsibility of submitting recommendations for a plan to follow in making these recognitions awards.

Dr. Miller then recognized Professor C. M. McHugh, chairman of the sub-committee of the Welfare Committee of the Faculty Senate on tuition exchange. Professor McHugh presented the sub-committee's report and circulated this report to the Senate members. A copy of this report is attached to these original minutes. After some discussion of the report, Professor Nowack moved that the report be endorsed by the Senate and that the three recommendations be forwarded to the administration. This motion was unanimously approved.

Dr. Miller then recognized Dr. Dinwiddie. Dr. Dinwiddie reported on the current status of the proposal for an I.D. card. Dr. Dinwiddie concluded his report by recommending and moving that in the absence of evidence in favor of pursuing the project, that the Senate drop the matter and a letter be written to Dean Kinard clarifying the Senate's position. This recommendation in the form of a motion was unanimously approved.

Dr. Miller then recognized Dr. Hind, chairman of the Policy Committee. Dr. Hind circulated the committee's report on an honor system at Clemson. A copy of this report is attached to these original minutes.

Dr. Miller then recognized Dr. Whitney, chairman of the sub-committee of the Policy Committee. Dr. Whitney circulated the committee's report concerning honor and awards including honorary degrees. After discussing the ramifications of the report, the Senate unanimously voted to return the report to the sub-committee so that the procedure for selecting candidates for honorary degrees be changed to include the faculty at large.



Dr. Miller then recognized Professor Means, chairman of the Admissions and Scholarship Committee. Professor Means had nothing to report for final action.

The Senate adjourned at 5:36 P.M.

Respectfully submitted,

*Wallace D. Trevillian*

Wallace D. Trevillian,  
Secretary

FACULTY SENATE

MEMBERS PRESENT

Cooper, J. B.  
Rogers, E. B.  
Senn, T. L.  
Whitney, J. B.  
Gunnin, E. A.  
Means, G. C.  
Coker, E. C.  
Dinwiddie, J. G., Jr.  
Green, C. B.  
Hind, A. T.  
Hobson, J. H.  
Lambert, R. S.  
Miller, J. E.  
Owings, M. A.  
Reed, C. A.  
Trevillian, W. D.  
Nowack, R. F.  
Ford, J. M.  
McHugh, C. M.  
Mennaghan, G. F.  
Short, P. E.  
Thurston, J. N.  
Watson, S. M.  
Richardson, J. L.  
Walters, J. V.

MEMBERS ABSENT

Ringold, May S.  
Cartee, E. F.



